

# Village of Blue Mound Police Department

## EMPLOYMENT OPPORTUNITY

The Village of Blue Mound Police Department is currently accepting applications for entry-level and or lateral certified Full-Time Patrol Officer.

### MINIMUM JOB QUALIFICATION

- ILESTB Certified Police Officers preferred, but not recommended.
- Be of good moral character, of temperate habits, of sound health, and physically and mentally able to perform assigned duties.
- Be at least twenty-one (21) years of age.
- Pass a medical exam, psychological evaluation, & drug screen.
- Possess a high school diploma or GED certificate.
- Possess a valid State of Illinois driver's license.
- Possess no prior felony convictions, or any misdemeanor offenses involving domestic violence.
- U.S. military must have been honorably discharged.
- Must possess, or be able to obtain prior to employment, a valid Illinois Firearm Owner's Identification (FOID) Card.

### ALL QUALIFIED APPLICANTS WILL BE REQUIRED TO:

- Pass an oral interview.
- Pass an extensive background investigation.
- Complete a medical exam, psychological evaluation, & drug screen.

### STARTING PAY:

- Salary-based pay for a certified Officer twenty-five (\$25) per hour with exceptional employee benefits.
- Entry-level Officer salary base pay is twenty-One (\$21) per hour with increases at (6) month probation period, one year of service, and then yearly increases set by the Village Board.
- Establish residency within a twenty (20) mile radius by six (6) months from the date of hire.

### BENEFIT PACKAGE:

- IMRF Retirement Tier 2
- Health, Dental, and Vision paid by employer for Full-time employee & family.
- Vacation, Personal/Sick time, and comp time allowances.
- Twelve (12) paid Holidays per calendar year.
- Take home squad car.
- Uniforms & Equipment provided.
- Paid Mandated Training days.

# Employment Application

Please Complete the entire application

## 1. Employer Information

Employer: Village of Blue Mound  
Address: 309 N Railroad Ave P.O. Box 378  
City/State/Zip: Blue Mound, ILLINOIS 62513  
Phone: 217-692-2711

**It is the policy of Village of Blue Mound to provide equal employment opportunities to all applicants and employees without regard to any legally protected status such as race, color, religion, creed, gender expression, pregnancy, national origin, ancestry, age, disability, veteran status, marital status, sex or any other protected class or status. The Department does not show partiality or grant any special status to any applicant, employee or group of employees unless otherwise required by law.**

## 2. Application Information

Application Full Name: \_\_\_\_\_  
Home Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Number of years at this address: \_\_\_\_\_  
Daytime phone: \_\_\_\_\_ Evening Phone: \_\_\_\_\_  
Mobile phone: \_\_\_\_\_  
Driver's License (State/Number): \_\_\_\_\_  
Social Security number: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_

## 3. Emergency Contact

Who should be contacted if you are involved in an emergency?

Contact name: \_\_\_\_\_

Relationship to you: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Evening phone: \_\_\_\_\_

4. Job position applied for: **Police Officer**

5. Are you willing to work any shift, including nights and weekends? \_\_\_\_ Yes \_\_\_\_ No

If no, please state any limitations: \_\_\_\_\_

6. If you are offered employment, when would you be available to begin work? \_\_\_\_\_

7. If hired, are you able to submit proof that you are legally eligible for employment in the United States?

\_\_\_\_ Yes \_\_\_\_ No

8. Are you able to perform the essential functions of the job position you seek with or without reasonable accommodation? \_\_\_\_ Yes \_\_\_\_ No

What reasonable accommodation, if any, would you request?

\_\_\_\_\_

9. Applicant's Skills

List any skills that may be useful for the job you are seeking. Enter the number of years of experiences, and circle the number which corresponds to your ability for each particular skill. (One represents poor ability, while five represents exceptional ability).

Skill	Years of Experience	Ability or Rating
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5
_____	_____	1 2 3 4 5

10. Applicant Employment History

List your current or most recent employment first. Please list all jobs (including self-employment and military service) which you have held, beginning with the most recent, and list and explain any gaps in employment. If additional space is needed, continue on the back page of this application.

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment (Month, Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment (Month, Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment (Month, Year): \_\_\_\_\_

Employer Name: \_\_\_\_\_

Supervisor Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Job Duties: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Dates of Employment (Month, Year): \_\_\_\_\_

Have you ever submitted an application for employment to another police department? \_\_\_\_\_

If yes, list the agency and date of submission: \_\_\_\_\_

### 11. Applicant's Education and Training

College/University Name and Address

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Did you receive a degree \_\_\_\_\_ Yes \_\_\_\_\_ No If Yes, degree(s) received?

\_\_\_\_\_

High School /GED Name and Address

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Did you receive a degree? \_\_\_\_\_ Yes \_\_\_\_\_ No

Other Training (graduate, technical, vocational):

\_\_\_\_\_

Please list any current professional licenses or certifications that you hold:

\_\_\_\_\_

Awards, Honor, Special Achievements:

\_\_\_\_\_

Military Service:

\_\_\_\_\_ Yes \_\_\_\_\_ No

Branch: \_\_\_\_\_

Specialized Training: \_\_\_\_\_

12. References

List any **three (3)** non-relatives who would be willing to provide a reference for you.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

13. Please provide any other information that you believe should be considered, including whether you are bound by any agreement with any current employer.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Certification

I certify that the information provided on this application is truthful and accurate. I understand that providing false or misleading information will be the basis for rejection or my application, or if employment commences, immediate termination.

I authorize **Village of Blue Mound** to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered specific written contract of employment signed on behalf of the organization by its **Village President**, the employment relationship will be **"at will."** In other words, the relationship will be entirely voluntary in nature, and either I or my employer will be able to terminate the employment relationship at any time and without cause. With the appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer will have the right. Moreover, no agent, representative, or employee of **Village of Blue Mound**, except in a specific written contract of employment signed on behalf of the organization by its **Village President**, has the power to alter or vary the voluntary nature of the employment relationship.

**I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS.**

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APPLICANT SIGNATURE

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DATE

# Authority to Release Information

## *For Blue Mound Police Application*

To whom it may concern:

I hereby authorize any authorized representative of the Blue Mound Police Department bearing the release or copy thereof, within one year of its date. To obtain any information in your files pertaining to my employment; military, credit, residential, criminal, or educational records including but not limited to, academic achievement, attendance, athletic, personal history, disciplinary, arrest, and conviction records. I hereby direct you to release such information upon request of the bearer. This release is executed with full knowledge and understanding that the information released is for official use by the Blue Mound Police Department and may be disclosed to such third parties as necessary in the fulfillment of official responsibilities.

I hereby release you, as the custodian of such records, and any educational institution or business establishment, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me because of compliance with this authorization and request to release information, or any attempt to comply with it. Should there be any questions as to the validity of this release, you may contact me at the address or telephone number below.

Applicant's Signature (Full Name): \_\_\_\_\_

Date: \_\_\_\_\_

Type or carefully print the following:

Full Name: \_\_\_\_\_

Other Names Used: \_\_\_\_\_

\_\_\_\_\_

Current Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_